



PERRY PARISH COUNCIL

NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

I hereby give notice that the annual meeting of the Perry Parish Council will be held at 1900 hours on WEDNESDAY 8th MAY 2024 at the Grafham Water Sailability Clubhouse, Grafham Water Centre, Perry.

****Contact clerk@perryparishcouncil.org.uk for directions if necessary****

Dated this day 1st May 2024

Eugene Smith

Eugene Smith, Clerk to the Perry Parish Council.

Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Members of the public and press are invited to attend.

AGENDA

24/16 Apologies

Proposal: (if applicable) To receive and approve apologies and reasons for absence (*Local Government Act 1972, s 85(1)*).

24/17 Election of Chairman for 2024 – 2025

(*Local Government Act 1972, s 15(2)*)

24/18 Election of Vice-Chairman for 2024 - 2025

24/19 Reports from County and District Councillors

24/20 Councillors' declaration of interest for items on the agenda

(*Localism Act 2011, ss 31&33*)

24/21 Open forum for public participation

Limited to 20 minutes in total, with each speaker allowed an initial five minutes.

24/22 Minutes of the previous meeting

Proposal: to approve as a correct record the minutes of the Perry Parish Council Meeting held on 3rd April 2024 (appendix one).

24/23 Minutes of Annual Parish Meeting

Proposal: to approve as a correct record the minutes of the Perry Annual Parish Meeting held on 3rd April 2024 (appendix two).

24/24 Clerk's report (for information only)

24/25 Parish / village matters

- a) HMP Littlehey developments
For discussion / information.

- b) Remembrance statue
For discussion: placing sleepers or similar around the statue to facilitate complimentary floral provision.

- c) D-Day 80th anniversary
For discussion: commemoration of the 80th anniversary of the Normandy landings, 6th June 2024.

- d) Christmas tree
For discussion: a village Christmas tree for 2024.

- e) Perry in Bloom
Proposal: to raise the allowance for each planter by £5 for 2024 – 2025 (a total of £30 per planter).

24/26 Communal garden bins

For discussion / decision: the number (from 0-10) and location(s) of green bins for communal use.

24/27 Highways

- a) Crow Spinney Lane
Proposal: to request yellow line painting and enforcement from the Ministry of Justice (see appendix three).

- b) For discussion: Chichester Way damage to grass verges.

24/28 Update on meetings and training attended

24/29 Events Working Party

Events Working Party update (for information only).

24/30 Annual administration

- a) Standing Orders
Proposal: to adopt Standing Orders for 2024 – 2025 (see appendix four).
- b) Financial Regulations
Proposal: to adopt Financial Regulations for 2024 – 2025 (see appendix four).
- c) Asset register
For review: the current Perry Parish Council asset register (see appendix four).
- d) Insurance arrangements
For review: to receive a verbal report from the clerk.
- e) Council policies
For review: Perry Parish Council policies regarding complaints, Freedom of Information, press and employment (see appendix four).
- f) For noting: current council subscriptions to other bodies (see appendix four).
- g) For review: the terms of reference for the Events Working Party (see appendix four).

24/31 Section 137 donations

For approval: the number and amount of donations under s 137 of the Local Government Act 1972, as detailed in appendix five.

24/32 Finance

- a) For noting: the following authorised and regular payments for April 2024:
 - Eugene Smith** (clerk’s salary for April): **confidential**
 - Eugene Smith** (working from home allowance for April): **£26.00**
 - Eugene Smith** (dog waste bags): **£5.50**
 - Eugene Smith** (postage): **£3.80**
 - Colin Beesley** (handyman’s wages for April): **confidential**
 - Oasis printing** (summer event flyers and posters): **£83.64**
 - HMRC** (March income tax): **£36.80**
 - HMRC** (April income tax): **£36.80**
 - LGS** (payroll 2023-2024): **£127.80**
 - ASK IT** (LiveDrive Cloud Backup 2024 – 2025): **£20.00**
 - Grafham Water Sailability** (use of Clubhouse 03/04/2024): **£30**
 - Unity Trust Bank** (service charge): **£18.00**
- b) For noting: a credit of **£19,846.00** (precept) was received from Huntingdonshire District Council on 26/04/2024.

24/33 Agenda items for the next Perry Parish Council meeting (12th June 2024)

Additional items must be received by the clerk no later than Monday 3rd June 2024.

24/34 Motion to exclude the public and the press

Proposal: That the public (including representatives of the press) be excluded during the consideration of the remaining item (23/36) because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

24/35 Handyman wage review

Proposal: to confirm the changes detailed in appendix six.