



PERRY PARISH COUNCIL

NOTICE OF A MEETING OF THE PARISH COUNCIL

I hereby give notice that a meeting of the Perry Parish Council will be held at 1900 hours on WEDNESDAY 12TH JUNE 2024 at the Grafham Water Sailability Clubhouse, Grafham Water Centre, Perry.

****Contact clerk@perryparishcouncil.org.uk for directions if necessary****

Dated this day 4th June 2024

Eugene Smith

Eugene Smith, Clerk to the Perry Parish Council.

Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Members of the public and press are invited to attend.

AGENDA

24/36 Apologies

Proposal: (if applicable) To receive and approve apologies and reasons for absence (*Local Government Act 1972, s 85(1)*).

24/37 Reports from County and District Councillors

24/38 Councillors' declaration of interest for items on the agenda

(*Localism Act 2011, ss 31&33*)

24/39 Open forum for public participation

Limited to 20 minutes in total, with each speaker allowed an initial five minutes.

24/40 Minutes of the previous meeting

Proposal: to approve as a correct record the minutes of the Annual Perry Parish Council Meeting held on 8th May 2024 (appendix one).

24/41 Clerk's report (for information only)

24/42 Annual Governance and Accountability Return (AGAR) 2023 - 2024

- a) To approve the AGAR Certificate of Exemption.
- b) To receive the internal auditor's report.
- c) To complete and approve the AGAR Annual Governance Statement.
- d) To approve the AGAR Accounting Statements (a-d form appendix two).

24/43 Parish / village matters

- a) HMP Littlehey developments
For discussion / information.
- b) Remembrance statue (i)
For discussion: placing sleepers or similar around the statue to facilitate complimentary floral provision.
- c) Remembrance statue (ii)
Proposal: to purchase an Unknown Women in War statue (see appendix three).
- d) Christmas tree
For approval: hiring a Christmas tree for either one or three years (quote to follow).

24/44 Highways and green spaces

- a) Biodiversity area
For discussion: the biodiversity area between Roundhouse Drive and the sailing club (see appendix four).
- b) Parking obstructions
For discussion: various parking issues, as detailed in appendix five.
- c) Tree plaque
For discussion: a plaque for the tree on Chichester Way, next to the Remembrance statue.

24/45 Update on meetings and training attended

24/46 Events Working Party

Events Working Party update (for information only).

24/47 Council administration

Proposal: to amend the Perry Parish Council's Financial Regulations as detailed in appendix six.

24/48 Finance

a) For noting: the following approved and regular payments for May 2024:

- Eugene Smith** (clerk's salary for May): **confidential**
- Eugene Smith** (working from home allowance for May): **£26.00**
- Eugene Smith** (D-Day Wreath, to be funded from Chairman's allowance): **£39.60**
- Colin Beesley** (handyman's wages for May): **confidential**
- HMRC** (May income tax): **£35.00**
- SLCC** (Clerk's membership 2024 - 2025): **£144.00**
- Emma Prew** (children's Perry in Bloom residue from 2023 – 2024): **£25.00**
- Grafham Water Sailability** (use of Clubhouse 08/05/2024): **£30**
- CAPALC** (PPC affiliation 2024 – 2025): **£388.21**
- Antony Abbs** (Four Seasons cuts 1&2): **£440.00**
- Life and Diaries** (s.137 donation): **£250.00**
- St Neots Museum** (s.137 donation): **£150.00**
- Hiscox Insurance** (PPC premium 2024 – 2025) **£486.68**
- BWP Creative** (website upgrade and domain registration): **£91.20**
- Christine Halsall** (June event sweets): **£17.50**
- SLCC Enterprises** (training courses x 5): **£378.00**
- Unity Trust Bank** (Multipay Card setup fee): **£50.00**

b) For noting: a credit of **£829.55** (grass-cutting contribution) was received from Cambridgeshire County Council on 29/05/2024.

A credit of **£788.86** (VAT refund) was received from HMRC on 04/06/2024.

c) For noting: the bank reconciliation for Quarter 4 of 2023 – 2024 (available at the meeting).

d) For noting: the complete budget comparison for 2023 – 2024 (appendix seven).

24/49 Agenda items for the next Perry Parish Council meeting (10th July 2024)

Additional items must be received by the clerk no later than Monday 1st July 2024.

24/50 Motion to exclude the public and the press

Proposal: That the public (including representatives of the press) be excluded during the consideration of the remaining item (24/51) because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there

would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

24/51 Clerk's contract of employment review

Proposal: to confirm the changes detailed in appendix eight.