



# PERRY PARISH COUNCIL

## NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

I hereby give notice that the annual meeting of the Perry Parish Council will be held at 1930 hours (following the Annual Parish Meeting) on WEDNESDAY 13<sup>th</sup> MAY 2026 at the Grafham Water Sailability Clubhouse, Grafham Water Centre, Perry.

**\*\*Contact [clerk@perryparishcouncil.gov.uk](mailto:clerk@perryparishcouncil.gov.uk) for directions if necessary\*\***

Dated this day 5<sup>th</sup> May 2026

*Eugene Smith*

Eugene Smith, Clerk to the Perry Parish Council.

Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Members of the public and press are invited to attend.

### AGENDA

**26/16 Election of Chairman for 2026 – 2027**

**26/17 Election of Vice-Chairman for 2026 – 2027**

**26/18 Delivery of acceptance of office forms**

**26/19 Apologies**

Proposal: (if applicable) To receive and approve apologies and reasons for absence.

**26/20 Councillors' declaration of interest for items on the agenda**

**26/21 Minutes of the previous meeting**

Proposal: to approve as a correct record the minutes of the Perry Parish Council Meeting held on 8<sup>th</sup> April 2026 (appendix one).

**26/22 General Power of Competence**

Proposal: to confirm the council's eligibility for and to adopt the General Power of Competence (see appendix two).

**26/23 Clerk's report (for information only)**

**26/24 Staffing Committee**

- a) Review of Staffing Committee terms of reference (see appendix three).
- b) Receipt of the minutes of the last meeting (see appendix three).
- c) Appointment of members to Staffing Committee.

**26/25 Planters Working Group**

Proposal: to approve the group's terms of reference (see appendix four).

**26/26 Gaynes Estate Working Group update**

For information only.

**26/27 Events Working Group update**

For information only.

**26/28 Biodiversity consideration**

As required by section 102 of the Environment Act 2021

**26/29 Update on meetings and training attended**

**26/30 Annual administration**

- a) Standing Orders  
Proposal: to adopt Standing Orders for 2026 – 2027 (see appendix five).
- b) Financial Regulations  
Proposal: to adopt Financial Regulations for 2026 – 2027 (see appendix six).
- c) Asset register  
For review: the current Perry Parish Council asset register (see appendix seven).
- d) Insurance arrangements  
For review: to receive a verbal report from the clerk.
- e) For noting: current council subscriptions to other bodies (see appendix eight).
- f) For review: expenditure incurred for 2024 – 2025 under s 137 of the Local Government Act 1972 (see appendix eight).

**26/31 Finance**

- a) For noting: the bank reconciliation for January – March 2026 (Quarter Four, copies available at the meeting).
- b) For noting: the following authorised and regular payments for April 2026:

**Eugene Smith** (clerk's salary for April): **confidential**

**Eugene Smith** (working from home allowance for April): **£26.00**

**Eugene Smith** (mileage for April): **£7.65**  
**Colin Beesley** (wages residue from June 2025): **confidential**  
**HMRC** (NIC contributions for April): **£65.97**  
**Grafham Water Sailability** (Clubhouse use for April): **£30**  
**BWP Creative Ltd** (domain renewal for perryparishcouncil.gov.uk, 2026-2027): **£14**  
**Cambridgeshire Pension Fund** (pension contributions from PCC and ES for April): **Confidential**  
**CAPALC** (Cambridgeshire and Peterborough Association of Local Councils, subscription for 2026-2027): **£406.67**  
**SLCC** (Society of Local Council Clerks, subscription for 2026-2027): **£200**  
**Antony Abbs** (Four Seasons grass cuts 1 & 2): **£480**  
**Fay Wheatcroft** (Remembrance netting): **£10.59**  
**Unity Trust Bank** (service charge): **£6**

**Lloyds Multipay card: £8**  
(SMARTY mobile phone fee April: **£5**  
Monthly fees April: **£3**)

- c) For noting: a credit of **£ 23,365** (precept) was received from Huntingdonshire District Council on 29<sup>th</sup> April.

**26/32**      **Agenda items for the next Perry Parish Council meeting (10<sup>th</sup> June 2026)**

Additional items must be received by the clerk no later than Monday 1<sup>st</sup> June 2026.